

Regular Monthly Meeting, Hillsdale Town Board  
Tuesday, April 20, 2010

**I. Call to order**

**Supervisor Art Baer** called to order the regular meeting of the **Hillsdale Town Board** at **7:30 pm** on **April 20, 2010**, in the **Hillsdale Town Hall**. The meeting began with the Pledge of Allegiance.

**II. Attending**

The following persons were present: Supervisor Baer, Board Members Carmen Barbato and Chris Kersten; Town Clerk Julie Kane; and 3 members of the public.

**III. Acceptance of the Minutes**

Julie Kane, Town Clerk, submitted the minutes the regular March Town Board meeting. The minutes were accepted as submitted.

**IV. Committee Reports**

- a) SEWER COMMITTEE: Mr. Baer reported that the consulting engineer was on the job, that reports are being brought up to date, and that operations were going well. He added that the quarterly bills had been sent out.
- b) PARKS AND RECREATION COMMITTEE: Mr. Kersten reported that the Roe-Jan Park Steering Committee had met on April 6, 2010, and had set late June as the “soft” opening for the new dog run. Mr. Kersten added that the Park spring clean-up days would be April 24 and May 1; Mr. Baer added that the Town had prepared a hold harmless agreement to be signed by all Park volunteers. Mr. Kersten continued, announcing Kite Day on May 8 and reporting that the Park’s Strategic Planning subcommittee was coming together with planning assistance being provided by NYS Parks.

Mr. Kersten noted that registration had begun for the Summer Youth Program, with many applications received in the first weekend.

Mr. Kersten presented to the Board a letter from Caroline Stewart, Roe-Jan Park director, requesting that the Town Board petition the NYS Department of Transportation to lower the speed limit on State Route 22 at the entrances to the Park and the new library and to create a no passing zone at the same spot.

On a motion by Mr. Barbato, seconded by Mr. Kersten,

**Adopted by a vote of a vote of 3 ayes and 0 nays,**

the Board resolved to send a letter to the New York State Department of Transportation requesting a lower speed limit and a no passing zone on State Route 22 at the entrances to the Roe-Jan Park and the new Roeliff-Jansen Public Library building.

Mr. Baer informed the Board that the baseball diamond in the Hamlet Park had been resurfaced and that a voucher had been submitted for the materials, but that there had not been prior Board authorization for this work. On a motion by Mr. Kersten, seconded by Mr. Barbato,

**Adopted by a vote of a vote of 3 ayes and 0 nays,**

the Board authorized payment to be made for resurfacing materials for the Hamlet Park baseball field from the Parks and Recreation fund.

- c) COMMUNICATIONS COMMITTEE: In Mr. Cipkowski's absence, the Town Clerk provided members of the Board with his monthly Communications Committee report.
- d) HIGHWAY DEPARTMENT: In the absence of Richard Briggs, Highway Superintendent, Mr. Barbato reported that \$8600 had been raised by the sale of three pieces of surplus highway equipment through on-line auctions.
- e) BUILDING DEPARTMENT: In Mr. Sena's absence, Mr. Baer reported that the revenue from the Building Inspector was running behind budget and that he would check with Mr. Smith regarding projected fees. Mr. Baer added that the Board was still waiting for the draft agreement for a joint building department which the Building Inspector was preparing.

#### **V. Other Business**

- a) LIBRARY ACQUISITION: Mr. Baer reported to the Board that the Library Board is searching for bridge financing and cannot vacate the old Library Building until this financing is in place. He added that the Town will not sign a contract to purchase the existing Library building until these arrangements are completed.
- b) 2010 CENSUS: Mr. Baer informed the Board that, despite the Town's encouragement, the census response from Hillsdale residents so far was only 52%.
- c) FORESTRY FEES: Mr. Baer commented that he would like the Board to consider raising the existing forestry fees and that he would ask Building Department staff for their input.
- d) RAIL TRAIL: Mr. Baer informed the Board that progress was being made in having a section of the Rail Trail walkable by mid-summer.
- e) DESIGNATED FOIL RECORDS ACCESS OFFICER: Mr. Baer reminded the Board that the Town had in the past made each department head responsible for fulfilling requests made under the Freedom of Information Law for records maintained by his department. He added that, in his experience, it was more common for a municipality to have one designated records access officer and centralized accountability for FOIL requests. On a motion by Mr. Kersten, seconded by Mr. Barbato,

**Adopted by a vote of a vote of 3 ayes and 0 nays,**

the Board resolved to designate the Town Clerk as the Town of Hillsdale's sole Records Access Officer, that is, the person having the duty of coordinating the Town's response to a request made for copies of or access to Town records.

f) PAY BILLS: On a motion by Mr. Barbato, seconded by Mr. Kersten,

**Adopted by a vote of 3 ayes and 0 nays**

It was resolved to pay the Town's bills in the following amounts:

General Fund	Voucher #92 - #117	\$ 15,710.04
Highway Fund	Voucher #84 - #113	\$ 32,591.96
Parks & Rec. Fund	Voucher #7 - #12	\$ 7,791.88
Sewer District	Voucher #14 - #18	\$ 1,660.20

## **VI. Adjournment**

On a motion of **Mr. Kersten**, seconded by **Mr. Barbato**,

**Adopted by a vote of a vote of 3 ayes and 0 nays:**

**Supervisor Baer** adjourned the meeting at **8:26 pm.**

Minutes submitted by: Julie Kane, Hillsdale Town Clerk

*Minutes submitted by: Julie Kane, Hillsdale Town Clerk, to be accepted by the Hillsdale Town Board at the May, 2010, Regular Board Meeting.*