

HILLSDALE TOWN BOARD  
 ORGANIZATIONAL MEETING  
 HELD AT TOWN HALL  
 January 3, 2012

Julie Kane, Town Clerk swore in Russ Immarigeon, newly elected Town Justice; Justice Immarigeon then swore in the rest of the newly elected officers - Mark Cawley, Town Justice; Arthur Bear, Supervisor; Jill Sims-Elster, Steven Tiger, August Sena, Councilpersons; Joseph Hanselman, Tax Collector;-Richard Briggs, Highway Superintendent; Ruth Dodds, Town Clerk; and appointed Dog Control Officer, Wes Powell.

The meeting was called to order at 3: 15 by Supervisor

Baer.

Pledge of Allegiance

Present: Supervisor Arthur Baer, Councilpersons Jill Sims-Elster, August Sena, and Steven Tiger and several members of the public.

### **Appointments for 2012**

On motion of August Sena, seconded by Jill Sims-Elster, resolved to make the following appointments for 2012.

**Adopted                      Vote 4 ayes 0 nays**

Deputy Supervisor	Jill Sims-Elster
Budget Officer	Arthur Baer
Town Attorney	Nelson Alford, Jr.
Accountant	Mark Fitzgerald
<b>Building Inspector/CEO</b>	Glenn Smith
Town Historian	
Dog Control Officer	Wes Powell
Town Kennels	Columbia - Greene Humane Society
Registrar of Vital Statistics	Ruth Dodds
Chair Highway Committee	Steven Tiger
Chair, Sewer Committee	August Sena
Chair, Parks and Recreation Committee	Jill Sims-Elster
Chair, Communications Committee	Peter Cipkowski
Designated Official Newspaper	The Register-Star
Designated Bank Depository	First Niagara Bank

### **Young at Hearters Contract**

On motion of August Sena, seconded by Jill Sims-Elster,  
 Resolved to approve the contract with the Roe Jan Area Young at Hearters.

**Adopted                      Vote 4 ayes 0 nays**

### **Columbia Greene Humane Society Contract**

On motion of Jill Sims-Elster, seconded by Steven Tiger,  
 Resolved to the contract with the Columbia Greene Humane Society.

**Adopted                      Vote 4 ayes 0 nays**

Organizational Meeting, 1-3-12, continued

**Reimbursement rate for mileage**

On motion of Jill Sims-Elster, seconded by August Sena,  
Resolved to establish a reimbursement rate of \$0.50 per mile for all official town business.

**Adopted      Vote   4 ayes   0 nays**

**Highway**

On motion of Jill Sims-Elster, seconded by August Sena,  
Resolved to give the Highway Superintendent authority to purchase up to \$1,500 in new equipment without the authorization of the Town Board.

**Adopted      Vote   4 ayes   0 nays**

**Highway (Continued)**

On motion of August Sena, Seconded by Jill Sims-Elster,  
Resolved to give the Highway Superintendent permission to bid, as necessary, materials such as calcium chloride and gravel.

**Adopted      Vote   4 ayes   0 nays**

On motion of Steven Tiger, seconded by Jill Sims-Elster,  
Resolved to allow the Highway Superintendent to share equipment with other municipalities as necessary.

**Bills**

On motion of August Sena, seconded by Steven Tiger,  
Resolved that bills must be presented no later than two (2) working days before the regular monthly business meeting

**Adopted      Vote   4 ayes   0 nays**

On motion of August Sena, seconded by Steven Tiger,  
Resolved that all accounts must be submitted to the Board on a monthly basis.

**Adopted      Vote   4 ayes   0 nays**

**Meeting Time**

On motion of Steven Tiger, seconded by Jill Sims-Elster,  
Resolved that regular Town Board meetings will be scheduled for the third Tuesday of every month at 7:00 p.m.

**Adopted      Vote   4 ayes   0 nays**

**Schedule of Salaries**

On motion of August Sena, seconded by Jill Sims-Elster,  
Resolved to fix salaries and pay intervals for town employees and pay frequency for utility vendors -----approved as amended

**Adopted      Vote   4 ayes   0 nays**

Schedule attached

Organizational Meeting, 1-3-12, continued

### **Appointments to Boards**

On motion of Jill Sims-Elster, seconded by August Sena, the following resolution was

**Adopted           Vote   4 ayes 0 nays**

Moved to reappoint Patricia Rohrllich to the Planning Board for another seven year term which will begin January 1, 2012 and end December 31, 2018.

On motion of August Sena, seconded by Jill Sims-Elster, the following resolution was

**Adopted           Vote   4 ayes 0 nays**

Moved to reappoint Frederick Laing to the Board of Assessment Review for another five year term to begin September 30, 2011 and end October 1, 2016.

On motion of August Sena, seconded by Jill Sims-Elster, the following resolution was

**Adopted           Vote   4 ayes 0 nays**

Moved to appoint William Sullivan to the Zoning Board of Appeals to fill the remainder of the unexpired term of Rocco DeFronzo. This term ends December 31, 2013.

### **Task Force – Violence in the workplace**

In order to be in compliance with the labor law, we need to set up a committee . The Board nominated representative from the Board – Peter Cipkowski, from the employee group – Joe Regina, from the general public – Julie Kane. Julie will set up a meeting.

On motion of August Sena, seconded by Jill Sims-Elster, moved to appoint Peter Cipkowski, Joe Regina and Julie Kane to a one year term if they accept.

**Adopted           Vote   4 ayes 0 nays**

### **Economic Development Committee**

Steven Tiger will represent the Board on this committee.

The Town Clerk is to advertise for a part time maintenance person for the town and park.

### **Highway Purchases**

The steam pressure washer is broken.....It is not a State Contract item.

On motion of August Sena, seconded by Jill Sims-Elster, moved to approve the purchase of a steam pressure washer , not to exceed \$3,200.

**Adopted           Vote   4 ayes 0 nays**

The engine went on the oldest hauling truck. To replace the engine will cost between \$5,000 and \$7,000.

Organizational Meeting, 1-3-12, continued

On motion of Jill, seconded by Augie, the following resolution was

**Adopted**            **Vote 4 ayes 0 nays**

Resolved that the surveillance camera from S and F Technologies be paid from Comprehensive Plan account \$631.00 and from the Park and Rec account \$2,000.00

Meeting adjourned at 3:50 p.m.

Respectfully Submitted,

Ruth Dodds, Town Clerk