

TOWN OF HILLSDALE
REGULAR MEETING
December 17, 2013

Pledge to flag

A regular meeting of the Hillsdale Town Board was held on Tuesday, December 17, 2013 at the Town Hall at 7:00p.m. with the following members present

PRESENT: Supervisor Arthur Baer
Councilperson Jill Sims-Elster
Councilman August Sena
Councilman Steven Tiger
Councilman Peter Cipkowski

OTHERS PRESENT: Ruth Dodds, Town Clerk;, Robina Ward, Jeff Paige, Joe Hanselman, Tax Collector, Frank Velez

APPROVE MINUTES

On motion of Councilman Peter Cipkowski, seconded by; Councilwoman Jill Sims-Elster the following resolution was

Adopted - vote - ayes 5 nays 0

Resolved to approve the minutes of the regular meeting held on Tuesday, November 19, 2013, as amended. (Second page—Economic Development report –Both teams are writing their report)

SEWER

Alex Bloomstein reported a sewage backup Monday. He called his plumber who determined the problem was beyond the building. Pat was called. Don't know if it is fixed, haven't heard anything.

PARK AND RECREATION

Still working on the Roe Jan mail out which will go out the end of this week. Neither group has been able to meet this month.

COMMUNICATIONS

Peter followed up on discussions from last month's minutes. January 30th the next newsletter will come out.

HIGHWAY REPORT

Councilman Tiger tried to contact Richard about putting work the Highway Department has done and what they are planning to do on the web site. Steve has not heard from him. Councilman Tiger was asked to inquire if the Highway Department would please shovel the sidewalk.

Regular Meeting, Hillsdale Town Board, December 17, 2013
(continued)

Town Policy for Advertising and Interviewing for Vacant Positions

On motion Councilman Tiger, seconded by Councilwoman Jill Sims-Elster the following resolution was

Adopted vote ayes 5 nays 0

Resolved, that the Town Policy shall be to advertise all vacant/open , paid or unpaid positions (defined as all town staff and members of essential town boards) in the Town's paper of record and on the Town website and Bulletin Board. This does not include members of Town Committees.

The goal of this resolution is to ensure transparency and compliance with federal equal opportunity employment guidelines.

Some History: The Board passed a resolution in 1995 stating that all applicants for paid and non-paying positions, new or already serving , must be interviewed by members of the Town Board. It was modified in 1997 to state that the Town Board should interview applicants for positions "only if the Board deems it necessary." (resolution attached)

BUILDING DEPARTMENT

The preservation of the Town Hall was coming along good until this weather came. The main roof is completed. All the parts needed to complete the job are here. There is not much left to be done. The Supervisor has the final change order for completion of work. Public support has been exceptional. Jeff Paige has salvaged some of the old slates to be used to make something or paint and sell at various events to raise money. Perhaps we could share some with the Library.

The Building Inspector, Lee Heim, is ahead of his budget. He is doing a good job. The public has had no complaints.

The attorneys are working on the three town shared services agreement/contract.

ECONOMIC DEVELOPMENT COMMITTEE

The two teams will be wrapping up with one more meeting.

Then there will be a public meeting some time in February.

LIBRARY PAYMENT

The Supervisor received a call from Meg Wormley, Treasurer of the Library, asking if it would be possible to pay all of the \$42,500 up front.

From a financial aspect it does not behoove us to do that.

The Board decided to pay quarterly, as we have been doing for years.

Regular Meeting, Hillsdale Town Board, December 17, 2013
(Continued)

TOWN COURT AUDIT

On motion of Councilman Sena, seconded by Councilman Cipkowski, the following resolution was

Adopted vote ayes 5 nays 0

Now, Therefore, be it Resolved, that the required audit for the Hillsdale Town Court was conducted for the year 2012 by Town Bookkeeper, Nelson Furlano and Further Resolved that the audit found no instances of non-compliance with the guidelines as established by the Division of Courts Management and as required by Section 2019-a of the Uniform Justice Court Act.
And Further Resolved, that the Town Board of the Town of Hillsdale accepts the results of this audit.

BONADIO & CO, LLP AUDIT

Bonadio Co. e-mailed about doing another audit for 2013.
The Board suggested Art find out the cost and have Bonadio write a letter of proposal.

STATE AUDIT

The State's audit will focus on an evaluation of internal controls and cover the year 2013 and up to the start of the audit.

BUDGET AMENDMENT #5 FOR THE YEAR 2013

On motion of Councilman Cipkowski, seconded by Councilwoman Jill Sims-Elster the following resolution was

Adopted vote ayes 5 nays 0

Resolved that the Town Board authorizes the Supervisor to make the budget amendments in the 2013 Budget. (attached)

PLANNING BOARD APPOINTMENT

On motion of Supervisor Baer, seconded by Councilman Cipkowski, the following resolution was

Adopted vote ayes 5 nays 0

Resolved to reappoint Ellen Levy to the Planning Board for another seven years.
Her term will expire December 31, 2020

ZONING BOARD OF APPEALS

Letters of interest for the vacancies were received from Frank Velez and Bill Sullivan (currently serving on the ZBA). The Board needs a recommendation from Craig and an interview.

APPOINT TOWN HISTORIAN

Peter was thanked for his eight years of service to the town...his website, newsletter, communications committee and many other things. We have all enjoyed working with him.
Peter Cipkowski was appointed the new Hillsdale Town Historian.

Regular Meeting, Hillsdale Town Board, December 17, 2013
(Continued)

PAY BILLS

On motion of Councilman Sena, seconded by Councilman Cipkowski, the following resolution was

Adopted vote ayes 5 nays 0

Resolved to pay the bills in the following amounts:

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|---------------|----------------------|-------------|
| General Fund | Voucher #253– 277 | \$28,687.42 |
| Highway Fund | Voucher #233 – 252 | \$46,766.17 |
| RJPark Fund | Voucher #RJP44-RJP45 | \$ 184.68 |
| Sewer Fund | Voucher #SS68-SS72 | \$ 3,210.57 |
| Street Lights | Voucher #SL12 | \$ 688.38 |

Meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Ruth Dodds, Town Clerk