## TOWN OF HILLSDALE BOARD MEETING January 17, 2017

A regular meeting of the Hillsdale Town Board was held on Tuesday, January 17, 2017 in the Town Hall at 7:00 p.m. with the following members present:

**PRESENT:** Supervisor Peter Cipkowski

Councilperson Steven Tiger
Councilperson Robina Ward
Councilperson Jill Sims-Elster

**ABSENT:** Councilperson Carmen Barbato

**OTHERS PRESENT:** Kathi Doolan, Town Clerk; Joe Hanselman, Jr., Tax Collector; Lorna Littleway, Columbia Paper.

The meeting began with the Pledge of Allegiance led by Town Supervisor Peter Cipkowski.

#### **Approve Minutes**

On motion of Councilperson Steve Tiger, seconded by Robina Ward, the following resolution was

Adopted Vote - Ayes- 4 Nays - 0 Absent - 1

**Resolved** to approve the minutes of the Town Board meeting held on December 13, 2016.

#### Announcements/Correspondence:

Supervisor Cipkowski reported that he had been having discussions with Dean Knox, Director of the Engineering Division of Columbia County asking for funding for various projects. Hillsdale has been awarded \$750 to help fund a large culvert in 2018.

# Agreement for Expenditure of Highway Moneys, 2017 pursuant to Section 284 of the Highway Law

On a motion by Councilperson Steve Tiger and seconded by Councilperson Robina Ward, to accept the Agreement for Expenditure of Highway Moneys, 2017, presented by Richard Briggs:

Motion Vote – Ayes 4 Nays 5 Absent 1

Resolution #10: The Town of Hillsdale affirms the following for each road:

- The town has maintenance responsibility for the road or roads
- The town is legally responsible for the road or roads
- The road or roads in question are accepted as Town roads, and are open to the traveling public without restriction

The following roads are amended/added as follows and reflect no change in maintenance:

Fado Road: Town of Hillsdale maintains 495' or .09 mile

Henich Road: Town of Hillsdale maintains 2466' or .47 mile

Meadow Lane: Town of Hillsdale maintains 2956' or .56 mile

Shun Toll Road: Town of Hillsdale maintains 18848' or .35 mile

Rail Road Lane: Town of Hillsdale maintains 634' or .12 mile

Syre Lane: Town of Hillsdale maintains 3751' or .71 mile

On a motion by Councilperson Robina Ward and seconded by Councilperson Steve Tiger to adopt the resolution which reflects no change in maintenance:

Adopted Vote – Ayes 4 Nays 0 Absent 1

## **HIGHWAY BIDS**

Although Richard Briggs, Highway Superintendent, was unable to attend the meeting due to weather, the following sealed bids received for Highway materials and a tree contractor were opened at the Town Board regular meeting held on January 13:

One bid for Crushed Stone, Sand and Gravel, Asphalt:

A. Colarusso & Son, Inc.

One bid for Tree Contractor:

DeRuzzio Tree Co.

On a motion by Councilperson Steve Tiger and seconded by Councilperson Jill Sims-Elster to accept the bids on the recommendation they be approved by Highway Superintendent Richard Briggs, the following resolution was

Adopted Vote Ayes – 4 Nays – 0 Absent – 1

Whereas solicitation for bids was publicly advertised in the Hudson Register Star and both bids were received in a timely manner, there being no other bids, the Board approved/accepted both Colarusso for Crushed Stone, Sand and Gravel and Asphalt; and DiRuzzio Tree Co on the recommendation they be approved by Highway Superintendent Richard Briggs

## **Department Head/Committee Reports**

Fire Chief Joe Hanselman, Jr. reported that Herrington's held a business dinner for 180 of their employees in the Fire Hall.

#### **Broadband**

Tod Wohlfarth and the Broadband Committee are working with *Connect Columbia* to show a clear picture of where our area is covered. They have compiled results from their recent survey and wish to present their goals at the Town Board meeting February 14 and host an informational Public Meeting February 18 in the Town Hall.

#### **Human Resources**

Steve Tiger reported that the committee is reviewing Handbooks from other towns to see if there is anything the town of Hillsdale may want to incorporate. One consideration is an Ethics Committee.

## **Youth Programs**

Jill Sims-Elster reported that plans and information for the Summer program need to be submitted to the County by February 22.

#### Infrastructure

Robina Ward announced it is time to request bids for maintenance of the town's Parks and Gardens.

#### **Hamlet Committee**

Steve Tiger reported the committee is going forward with the Flea Market May 27 and May 28 in the Town Park. This is a town event with the goal to raise money for the town. Spaces will be sold. The Fire Department will be in charge of Food Concessions.

#### Historic Hillsdale

Peter Cipkowski reported that Chris Atkins and Lauren Letellier have been appointed cohistorians. One of their first projects is to identify the earliest houses in the town with the purpose of getting more houses listed in the National Registry.

#### **New Business**

## **Resolution: Economic Development Reserve Fund**

On a motion by Councilperson Robina Ward and seconded by Jill Sims-Elster the following resolution was

### Adopted Vote Ayes – 4 Nays – 0 Absent – 1

**Resolved** that the Town of Hillsdale does hereby establish an Economic Development Reserve Fund for the sole purpose of funding initiatives deemed appropriate by the Town Board that support economic growth across the Town.

#### **Budget Amendment #1 of 2017**

On a motion of Councilperson Robina Ward and seconded by Councilperson Jill Sims-Elster the following resolution was:

Adopted Vote Ayes – 4 Nays – 0 Absent – 1

**Resolved** that the Town Board authorizes the Supervisor to make 2017 Budget adjustments to:

**New Reserve** – Move \$3,000 (reserve %1,500 for signs and \$1,500 for housing) from 8020.41 Planning to the newly established Economic Development Reserve Fund and

**Truck –** Move \$32,181.44 from 5130.2 to Highway Capital Reserve Account for new truck and

**Highway** – Move \$80,000 from General Fund balance t Highway Capital Reserve Account (Previously Resolved)

Skid Steer and Equipment \$70,615.25
Trailer for Skid Steer 4,495.00
Sander and Mounting 4,795.00

**Interfund Transfer –** Move \$180,000 from Capital Projects 9950.9 to the Streetscape Reserve Fund

**Garage –** Move \$40,000 from 5132.2 Garage to Building Reserve

## **Budget Amendment # 2 of 2017**

On a motion by Councilperson Steve Tiger and seconded by Councilperson Jill Sims-Elster the following resolution was

## Adopted Vote Ayes – 4 Nays – 0 Absent – 1

**Resolved** that the Town Board authorizes the Supervisor to make 2017 Budget Adjustments to:

#### **General Fund**

Increase to Appropriations a total of \$10,398 and Decrease to Appropriations, the General Fund Accounts, Contingent and Retirement \$10,398.

#### **Budget Amendment #3 of 2017**

On a motion by Councilperson Steve Tiger and seconded by Councilperson Jill Sims-Elster the following resolution was

**Adopted Vote** Ayes -4 Nays -0 Absent -1

**Resolved** that the Town Board authorizes the Supervisor to make 2017 Budget Adjustments to:

## **General Fund**

Change Library Personnel to Library Contractual

#### **Budget Amendment #4 of 2017**

On a motion by Councilperson Jill Sims-Elster and seconded by Councilperson Robina Ward the following resolution was

Adopted Vote Ayes – 4 Nays – 0 Absent – 1

**Resolved** that the Town Board authorizes the Supervisor to make 2017 Budget Adjustments to:

## **Highway Fund**

Increase to Appropriations \$7,684 from 5110.4 General Repairs and Decrease \$7,684 from 5142.4 Snow Removal

#### **Budget Amendment # 5 of 2017**

On a motion by Councilperson Steve Tiger and seconded by Councilperson Robina Ward, The following resolution was

Adopted Vote Ayes – 4 Nays – 0 Absent – 1

**Resolved** that the Town Board authorizes the Supervisor to make 2017 Budget Adjustments to:

#### **Town of Austerlitz**

Increase to Appropriations \$150.00 to 8110.10 Administration and Decrease \$150.00 from 1420.4 Attorney

#### **Public Comments**

Joe Hanselman Jr. asked to see a copy of the Comprehensive Plan which includes Local Laws and Amendments. Supervisor Cipkowski responded it is all available on the town's website.

Lorna Littleway requested a list of the roads that are maintained by the Hillsdale Highway Department.

Next Town Board meeting, Tuesday, February 14

## Pay Bills

On a motion by Councilperson Steve Tiger and seconded by Councilperson Robina Ward to pay the bills:

2016 Abstract 13:	Voucher #	<u>Totals</u>
General Fund	1067 – 1093	\$ 10,063.01
Highway Fund	536 - 564	29,182.35
Parks and Rec Fund	162, 164	159.12
Sewer Fund	149 - 155	4, 594.50
Lighting Fund	5	686.91

<u>2017 Abstract 1</u>: <u>Voucher #</u> <u>Totals</u> General Fund 1 − 11 \$ 46,075.48

**Adopted** Vote Ayes -4 Nays -0 Absent -1 **Resolved** to pay the bills as presented.

The Meeting was adjourned 8:10 pm

Respectfully submitted, Kathi Doolan Town Clerk