



**TOWN OF HILLSDALE  
BOARD MEETING  
January 9, 2018**

A regular meeting of the Hillsdale Town Board was held on Tuesday, January 9, 2018 in the Town Hall at 7:00 pm with the following members present:

**PRESENT:** Supervisor Peter Cipkowski  
Councilperson Tom Carty  
Councilperson Jill Sims-Elster  
Councilperson Steve Tiger  
Councilperson Robina Ward

**OTHERS PRESENT:** Kathi Doolan, Town Clerk; Richard Briggs, Highway Superintendent; Joe Hanselman Jr., Tax Collector and Fire Commissioner; Carol Hanselman, Howard Henward, Planning Board Chair; Jeff Paige

The meeting began with the Pledge of Allegiance led by the Town Supervisor.

**Motion - Accept Minutes**

Three changes in the minutes from the Supervisor and Councilperson Ward: Under "Announcements", correct the spelling of the word aging. Under CAC, "it was agreed an RFP was not necessary" and to run an ad "seeking a consultant". Councilperson Tiger corrected the "Painting Donation" to "Print Donation".

On a motion by Councilperson Steve Tiger and seconded by Councilperson Ward, to accept the minutes of the Town Board meeting held October 10, 2017 as presented:

**Motion Vote: Ayes – 5 Nays – 0**

**Motion Carried**

**Announcements/Correspondence:**

**Supervisor** has received the forms for applications for Senior Citizen of the Year.

**Update from the County Committee:**

- Housing – meeting with the Office of the Aging to see how the Town can help with housing for the homeless
- Broadband - Waiting for Phase 111 Funding to be released. A Roe-Jan Valley Broadband Forum will be held February 24 in the Copake Town Hall.
- Health and Human Services committee.

- Sewer Project. Lack of Sewer facility in Commerce Park in Ghent. Plan to allow the Commerce Park to run a sewer pipe to the Greenport facility.
- Economic Development. The CEDC is looking to lure a larger variety of small businesses to the area.
- Jail Project. Greene County has approached Columbia County to see if there is an opportunity to join together and create a new larger facility.

The Supervisor asked if there were any opportunities Board members would like him to investigate. Councilperson Ward – Community Solar and copy of Landfill Report. Which land in Hillsdale has been identified as usable for Solar? Discussion.

The Supervisor also announced there is a new Democratic Caucus with a new Chair, Sarah Sterling.

**Highway Superintendent:** Briggs presented his 284 Plan, the expenditure of Highway moneys between the Highway Superintendent and the Town Board. (Attached.) The 2018 spending includes \$217,000 for road paving and resurfacing and an additional \$170,000 for general road repairs and maintenance.

**Motion** – On a motion by Councilperson Steve Tiger and seconded by Councilperson Tom Carty to accept the Agreement for Expenditure of Highway Moneys, 2018 presented by Richard Briggs:

**Motion Vote: Ayes – 5 Nays – 0**

**Motion Carried**

Discussion on Highway issues related to recent storms.

**Town Clerk:** Kathi read the letter from the Association of Towns regarding their annual meeting. The decision by members of the Board was not to attend.

**Tax Collector:** Joe Hanselman reported at the end of 2017 he had received over 300 calls regarding the new law allowing taxes be paid by December 31. Many residents requested their Tax bills by e-mail and paid their taxes early.

**Infrastructure:** Councilperson Ward reported that there are two lights that seem to regularly go out in the parking lot. The Maintenance man suggested this is due to a loose wire.

**Comprehensive Plan Committee:** Supervisor Cipkowski and Councilperson Carty are communicating with the Town's committees about updating missions and memberships.

Bart Ziegler is stepping down as Chair of the Hamlet committee and Jamie Johnson is stepping down as Chair of her respective committee.

**Climate Smart:** Councilperson and Chair Tom Carty announced that they are no longer going to be a Climate Smart Committee. Because of the milestones passed with NYSERTA, having completed four major projects, they are now the **Clean Energy Committee**. Carty also announced that to date, 11 people have used the Electric

Charging Station. The signs are in. At most recent meeting, the committee tried to come up with ideas to use funds from the Grant. The program has to be a reduction in energy. The first idea is to replace lights in the streets and in the Highway Garage with Led lights. By the next meeting, they will have facts and figures. The Clean Energy Committee has until the last week in March to put a plan together for the Grant. Hillsdale is the only Clean Energy community in the County. Carty complimented the committee for their dedication and hard work.

**Hamlet Committee:** On behalf of the committee, Councilperson Carty reported they are planning to sell mugs, hats and t-shirts as a way to make money and asked if the Town would contribute funding. Councilprson Ward replied the Town has given them funding to use as they wish. There is no additional funding available. Carty also asked the Board if the sidewalk project was going to continue to include Anthony Street. Councilperson Ward: The town does have a Sidewalk Plan that includes Anthony Street and the rest of the Hamlet. Perhaps the Hamlet Committee could do research to see what kind of Grants may be available.

**Committee Chairs.** The Supervisor prefers committees self-nominate their Chairs and bring the recommendations to the Board for approval.

**Housing Committee**– No report

**Design and Marketing Committee** – Discussion. Board agreed there should be two separate committees.

**New Business/Old Business:**

Veterans Property Tax Exemptions - Local Laws #1 and #2 need to be completed by the end of March which the Supervisor previously distributed to Board members. The Supervisor proposed a Public Hearing at 6:55 pm before the February Board meeting.

**Motion** – On a motion by Councilperson Ward and seconded by Councilperson Carty to Re-appoint CAC for an additional two years.

**Motion Vote: Ayes – 5 Nays – 0**

**Motion carried.**

**Motion** – On a motion by Councilperson Tiger and seconded by Councilperson Carty to appoint Barbara Olsen Pascale as an Alternate on the Planning Board.

**Motion Vote: Ayes – 5 Nays – 0**

**Motion carried.**

**Motion** – On a motion by Councilperson Sims-Elster and seconded by Councilperson Ward to appoint Theresa Traver Building Department Clerk

**Motion Vote: Ayes – 5 Nays – 0**

**Motion carried.**

**Motion** – On a motion by Councilperson Tiger and seconded by Councilperson Sims-Elster to appoint Mike Stertz as a member of the BAR

**Motion Vote: Ayes – 5 Nays – 0**

**Motion carried.**

**Court Clerk** – Town Clerk to advertise for Court Clerk. Currently there are two candidates.

**Resolution #8. Budget Amendments #8, 2017:** The Supervisor requested the following:

	<b>Increase to Appropriations</b>	<b>Decrease to Appropriation</b>
<b>General Fund</b>		
Town Justice Attorney	\$745.00	\$745.00
Town Board Supervisor	471.00	471.00
Building Town Clerk CC Building	2,763.00	2,200.00 563.00
Building Inspector	500.00	
Dog Control	0.04	
Building Inspector	1.07	
Dog Control		145.00
Traffic Control		175.00
Engineer		181.11
Garage Contingent	1,189.57	1,189.57
Playgrounds Youth Programs	340.53	340.53
Planning Retirement Hospitalization	11,625.00	8,600.00 3,025.00
<b>Total</b>	<b>\$17,635.21</b>	<b>\$17,635.21</b>
<b>Sewer District Fund</b>		
Sewer Collection	\$ 277.08	
Sewer Rents		\$ 277.08
<b>Total</b>	<b>\$ 277.08</b>	<b>\$ 277.08</b>

**Highway Fund**

Snow Removal (Payroll)	\$ 1,225.00	
General Repairs (Payroll)		\$ 1,225.00
<b>Total</b>	<b>\$ 1,225.00</b>	<b>\$ 1,225.00</b>

**Resolution** - On a motion by Councilperson Ward and seconded by Councilperson Sims-Elster to approve Budget Amendments #8

**Adopted Vote: Ayes – 5 Nays – 0**

**Resolved to approve Budget Amendments #8**

**No Public Comments**

**Executive Session**

**Motion** – On a motion by Councilperson Tiger and seconded by Councilperson Sims-Elster to move into Executive Session at 8:20 pm for the Board to discuss an insurance issue.

**Motion Vote: Ayes – 5 Nays – 0**

**Motion carried.**

**Motion** – On a motion by Councilperson Tiger and seconded by Councilperson Sims-Elster to move out of Executive Session at 9:05 pm.

**Motion Vote: Ayes – 5 Nays - 0**

**Motion carried.**

**Resolution #9 - Pay Bills**

On a motion by Councilperson Ward and seconded by Councilperson Carty to pay the bills as presented:

<u>Abstract 13</u>		<u>Vouchers #</u>
General Fund	\$ 9,916.08	378 - 404
Highway Fund	36,925.08	211 - 238
Parks & Recreation Fund	535.02	57 - 58
Sewer Fund	4,189.93	67 - 75
Lighting	0.00	

<u>Abstract 1</u>		<u>Vouchers #</u>
General Fund	\$ 4,851.65	1 - 8
Highway Fund	21,618.53	1- 3
Parks & Recreation Fund	0.00	
Sewer Fund	0.00	
Lighting	0.00	

**Adopted Vote: Ayes – 5 Nays – 0**

**Resolved to pay the bills as presented.**

**Meeting Adjourned.** On a motion by Councilperson Carty and seconded by Councilperson Ward to adjourn the meeting at 9:20 pm.

**Motion Vote: Ayes – 5 Nays – 0**

**Motion Carried**

The next Board Meeting is scheduled for Tuesday, February 13 at 7:00 pm with a Public Hearing on Local Laws #1 and #2 at 6:55 pm preceded by Workplace Violence Training at 6:30 pm.

Respectfully submitted,

Kathi Doolan  
Town Clerk