



DRAFT

**TOWN OF HILLSDALE
BOARD MEETING
March 20, 2018**

A regular meeting of the Hillsdale Town Board was held on Tuesday, March 20, 2018 in the Town Hall at 7:00 pm with the following members present:

PRESENT: Supervisor Peter Cipkowski
Councilperson Tom Carty
Councilperson Jill Sims-Elster
Councilperson Steve Tiger
Councilperson Robina Ward

OTHERS PRESENT: Kathi Doolan, Town Clerk; Joe Hanselman Jr., Tax Collector and Fire Commissioner; Lorna Littleway, Columbia Paper; Laura Griffin, Megan McCann

The meeting began with the Pledge of Allegiance led by the Town Supervisor.

Accept Minutes: Councilperson Carty asked for correction on Page 3, to delete the word *look* in the report on the ZBA meeting and to change the word NYSERTA in his Clean Energy report to NYSERDA. Carty also noted Page 6, Pay Bills, the member who seconded the motion was omitted. Page 4, Councilperson Tiger's report on mitigation should include "control flooding in designated areas". Councilperson Sims-Elster wanted to add a comment that applications for the Summer program would be available April 1. Discussion.

On a motion by Councilperson Steve Tiger and seconded by Councilperson Tom Carty to accept these minutes as amended

Adopted Vote: Ayes – 5 Nays – 0

Resolved to accept the minutes of the February 13, 2018 Town Board Meeting as amended.

No Announcements/Correspondence

No Public Comments

Fire District: Joe Hanselman gave his monthly report. The Fire Company is celebrating its 100th year. There will be a Palm Sunday Brunch from 8:00 am – 1:00 pm in the Firehouse. The Fire Company is requesting the Board adopt a local law designating no

parking in front of the dry hydrants. Hanselman said there have been multiple issues. He has spoken with the town attorney who confirmed there is a vehicle and traffic law which states no parking in front of a fire hydrant. Residents and Sheriffs are parking in front of hydrants despite “no parking” signs. The hydrants are a water source for the entire hamlet area, not just the residents in the buildings behind them. The Supervisor offered to speak with the Town Attorney about this issue as well as the Sheriffs in the Sub Station.

Hanselman requested an Executive session with the Board for another issue and they agreed following the meeting.

Tax Collector: Hanselman reported taxes are 90% paid as of this date versus the usual 87% by the end of March.

Town Board Reports:

Steve Tiger commented on the number of alarms that are being set off in the Building and the resulting fees from the Security Company. Discussion.

Resolution: Assess fees to individual departments when the Alarm is set off. A mandatory Security training session will be scheduled for each person with a key to the building. Each person will sign a form indicating he/she completed the training and acknowledges if he/she sets off the alarm, the fees from the Security Company will be charged to his/her department.

On a motion by Councilperson Sims-Elster and seconded by Councilperson Tiger

Adopted Vote: Ayes – 5 Nays – 0

Resolved to assess fees from the Alarm Security Company to individual Town departments when the Alarm is set off.

Infrastructure: Councilperson Ward reported that the Park Maintenance bids are due again. She will set up copy for the ad and necessary paperwork.

The Supervisor added that Victor Amendola, the Town’s maintenance person is requesting a new mower. Discussion regarding new mower, and small shed roof and cover for air conditioning unit.

Jill Sims-Elster reported that due to the continuation of Winter a decision was made not to hold the Easter Egg Hunt this year.

Cipkowski added a request for use of Roe Jan Park from Joe Raco for Remember the Titans 5 on June 3, 10:00 – 3:00.

Tom Carty attended the Planning Board meeting

Cipkowski reported on the first meeting of the new Marketing and Development committee. The goal is to consolidate the Hamlet and Historic Hillsdale committees and to work on issues that came out of the town’s Community Forum. Also to help set priorities and recommendations to the Town Board. The priorities would lead to Task Forces and sub-committees. One of those Task Forces is Air B & B. As the liason to the Planning Board, Tom Carty will be the head of that Task Force. Other Task Forces

include the Memorial Day Flea Market, the Cemetery project, Sidewalks on Anthony Street, the Rail Trail, the Information Center, Recreation. The Design and Marketing committee will meet on the third Tuesday of the month at 6:00 pm in Town Hall.

Laura Griffin offered that she is working on the Memorial Day Sub-committee. Robina Ward asked about holding the Flea Market in the Roe-Jan Park. Laura replied that a survey of vendors showed they wanted it in the Hamlet Park.

ArtsWalk. The Supervisor shared a discussion with the ArtsWalk committee. The proposed event this year is August 4, 10:00 – 4:00 pm. Although the Supervisor’s discussion included the committee become a Task Force, Laura Griffin said subsequent to his meeting the committee decided to remain independent. She offered a memo with several requests from the committee which will be under consideration.

Tom Carty reported the Grant has been submitted from the Clean Energy committee.

Megan McCann, Event Coordinator for the Roe-Jan Park reported that four events are coming back: the Titans 5K, June 3; Library Gala, June 9; Supertone, July 28; Grillsdale, August 25. She is also looking at a new brochure and advertising. She asked about road maintenance entering the Park. The Supervisor said it is being worked on.

The Town Supervisor and Highway Supervisor had a meeting with the DOT. They are on a mission to increase communication with municipalities to help improve traffic flows and facilitate permit process. The DOT has given the town a draft of an “Undertaking”, a 20-year permit the town could have with the DOT. This would make it easier for the Planning Board to act and make requests from homeowners. Discussion about the idea of a 20-year agreement. The Supervisor will ask the Town Attorney for feedback. Other topics discussed: Adopt-a-Highway, Whipporwill Road, Paving State Route 23, Intersection and Maple Lane question.

Resolution: Culvert Project.

On a motion by Councilperson Steve Tiger and seconded by Councilperson Jill Sims-Elster to authorize the Supervisor to send a letter of support for the Trout Unlimited (TU) and Cornell Cooperative Extension of Columbia and Greene Counties in a Town-Wide Road Stream Crossing Replacement Plan (RSCR)

Adopted Vote: Ayes – 5 Nays – 0

Resolved that the town of Hillsdale will send a letter of support for the Trout Unlimited (TU) and Cornell Cooperative Extension of Columbia and Greene Counties in a Town-Wide Road Stream Crossing Replacement Plan (RSCR)

Resolution: Hillsdale House Letter of Support.

On a motion by Councilperson Sims-Elster and seconded by Councilperson Carty to authorize the Supervisor to send a letter of support for Carmen M. Barbato to obtain a Liquor License for the Hillsdale House.

Adopted Vote: - Ayes – 5 Nays – 0

Resolved to authorize the Supervisor to send a letter of support for Carmen M. Barbato to obtain a Liquor License for the Hillsdale House.

Town Clerk: The Town Clerk will be attending the annual Conference in April 22 - 25.

Farmer’s Market. Laura Griffin presented a check to the town for \$500 from the Farmers’ Market.

On a motion by Councilperson Steve Tiger and seconded by Councilperson Tom Carty to go into Executive Session at 8:30 pm with Joe Hanselman regarding safety issues.

Motion Vote: Ayes – 5 Nays – 0

Discussion ended at 8:40 pm. Additional discussion regarding personnel issues.

On a motion by Councilperson Tiger and seconded by Councilperson Carty to end the Executive Session 9:00 pm

Motion Vote: Ayes – 5 Nays – 0

Motion carried.

Resolution – Pay Bills.

On a motion by Councilperson Carty and seconded by Councilperson Ward to pay the bills:

| <u>Abstract 3</u> | | <u>Vouchers #</u> |
|-------------------|--------------|-------------------|
| General | \$13, 186.37 | 41 – 70 |
| Highway | \$26,317.88 | 31 – 46 |
| Parks | \$ 0.00 | |
| Sewer | \$ 1,945.44 | 4 – 6 |
| Lights | \$ 1,672.93 | 3 |

Adopted Vote: Ayes – 5 Nays - 4

Resolved to pay the bills as presented.

Meeting adjourned. On a motion by Councilperson Carty and seconded by Councilperson Sims-Elster to adjourn the meeting at 9:15 pm.

Motion Vote: Ayes – 4 Nays – 0 Absent – 1

Motion Carried

The next regular Board meeting is Tuesday, April 10, 2018 at 7:00 pm

Respectfully Submitted,

Kathi Doolan
Town Clerk