



**TOWN OF HILLSDALE  
BOARD MEETING  
December 11, 2018**

**DRAFT**

A regular meeting of the Hillsdale Town Board was held on Tuesday, December 11, 2018 in the Town Hall at 7:00 pm with the following members present:

**PRESENT:** Supervisor Peter Cipkowski  
Councilperson Steve Tiger  
Councilperson Robina Ward  
Councilperson Tom Carty

**ABSENT:** Councilperson Jill Sims-Elster

**OTHERS PRESENT:** Kathi Doolan, Town Clerk; Joe Hanselman Jr., Fire Police and Tax Collector; Craig Norton, Andrew Dash, Jeff Paige, Lorna Littleway, Columbia Paper.

The meeting began with the Pledge of Allegiance led by the Town Supervisor.

**Accept Minutes**

On a motion by Councilperson Steve Tiger and seconded by Councilperson Tom Carty to accept the Minutes of the Town Board meeting of November 13, 2018 as presented:

**Adopted Vote: Ayes – 4 Nays – 0 Absent - 1**

**Resolved to accept the minutes of the November 13, 2018 Town Board meeting.**

Councilperson Steve Tiger introduced Andrew Dash, Chair of the Broadband committee who presented an updated report. Consolidated is asking for a franchise agreement from the Town that would enable the town to move into the next phase. The existing agreement the Town has with Charter Communications will control the agreement with Consolidated. The Supervisor will ask the attorney to review the agreement. Franchise agreement that we have a charter.

Councilperson Ward pointed out the Agreement refers to Hillsdale as a city and it should be a Town.

**Motion.** On a motion by Councilperson Steve Tiger and seconded by Tom Carty that barring any red flags from the attorney, the Supervisor has the permission to sign the agreement.

**Motion Vote - Ayes – 4 Nays – 0 Absent - 1**

**Motion Carried**

**Supervisor's Update from the County Committee** – Prohibition or tax on plastic bags

**Town Clerk** – Office will be selling the new Recycling stickers for the Transfer station.

**Town Board Reports:**

**Steve Tiger** – An Insurance representative from CDPHP held a meeting with the employees of the Highway Department to discuss benefits.

Workplace Violence Awareness – conducted training with the Court Clerk. The State has a new program which Tiger will bring in next year.

**Tom Carty – Local Law #1, 2019 – Short Term Rentals.**

Carty presented the proposed Law to the Planning Board. (Attached.) It was voted on and accepted six to one. Next step is to distribute it to the County Planning Board. When it comes back there will be a Public Hearing, the Board will vote and it will move forward.

**Development and Marketing.** Carty and Ward had their first meeting as Co-Chairs of the committee. Reviewed minutes of projects. Agreed to come up with a priority list significant projects for 2019.

**Robina Ward – Infrastructure.** A new postal machine has been ordered to facilitate volume mail. This will result in a saving of \$28 a month in the cost of stamps. The scale would have separate accounts for each department.

**Motion.** On a motion by Robina Ward to order for \$51.19 a month, a small postage scale and seconded by Steve Tiger

**Motion Vote: Ayes – 4 Nays – 0 Absent - 0**

**Motion Carried**

The Supervisor asked about the two Street lamps that are out and Councilperson Ward reported they are being fixed.

**Tom Carty – Proposed Local Law #2, 2019.**

Suggested by Craig Norton, the Chair of the ZBA, to change the definition of a minor project in the Zoning Law. See attached note from Councilperson Carty. It was presented to the Planning Board and voted on unanimously.

The ZBA appointed Ramona Bellamy as Secretary of the Zoning Board.

**Motion.** On a motion by Tom Carty and seconded by Robina Ward to appoint Ramona Bellamy as Secretary of the Zoning Board.

**Motion Vote: Ayes – 4 Nays – 0 Absent - 1**

**Motion Carried.**

The Board agreed to the date of January 2, 4:30 pm for the Organizational Meeting.

**2018 Budget Amendments.** The Supervisor requests the following:

**General Fund**

	<b>Increase to Appropriations</b>	<b>Decrease to Appropriations</b>
1355.4 Assessor	\$ 5,646.00	
1355.46 Assessor Revaluation		\$ 5,646.00
1410.4 Town Clerk	2,000.00	
1420.4 Attorney		2,000.00
1480.4 Public Info & Serv Cont	400.00	
1480.44 Public Info & Services		400.00
1620.4 Building	5,000.00	
1410.13 Town Clerk-Court Clerk		5,000.00
1920.4 Dues	900.00	
1910.4 Insurance		900.00
3620.4 Building Inspector	392.53	
3620.7 Contractual Employee		392.53
5132.2 Garage	655.00	
5132.4 Garage		655.00
7140.1 Playgrounds	41.00	
7140.4 Playgrounds	95.00	
7310.4 Youth Programs	1,699.44	
7310.1 Youth Programs		1,835.44
7510.4 Historian	250.00	
7520.4 Historical Property		250.00
8020.47 Planning	1,900.00	
9010.8 Retirement		1,900.00
8710.4 Conservation	4,400.00	
9010.8 Retirement		4,400.00
Lighting Fund	1,000.00	
1990.4 Contingent		1,000.00

**Highway Fund**

9720.6 Bond – Principal	\$ 2,775.00	
9010.8 Retirement		2,775.00

**Sewer District Fund**

1440.4 Engineer	\$ 250.00	
8120.1 Sewage Collection	3,000.00	
9030.8 FICA/MED	250.00	
1320.4 Bookkeeper		3,200.00
8120.4 Sewage Collection		300.00

<b>Park &amp; Rec Fund</b>	<b>Increase to Appropriations</b>	<b>Decrease to Appropriations</b>
7110.1 Park Maintenance	\$ 2,000.00	
7110.4 Parks		\$ 2000.00

**Resolution: Budget Amendments**

On a motion by Councilperson Robina Ward and seconded by Councilperson Tom Carty to approve the Budget Amendments requested by the Supervisor:

**Adopted Vote: Ayes – 4 Nays – 0 Absent – 1**

**Fire Department Report – Joe Hanselman**

Six calls in November, one power line down.

The Firehouse hosted the Food Pantry’s volunteers to fill Thanksgiving baskets for 167 families. This Saturday they will meet again at the Firehouse to fill baskets for Christmas.

**Resolution: Pay Bills**

<u>Abstract 11</u>		<u>Vouchers #</u>
General	\$ 13,146.25	349 - 377
Highway	43,991.59	198 - 219
Parks	252.89	37 - 38
Sewer	1,848.64	43 - 45
Lights	1,535.16	10 - 11

On a motion by Councilperson Carty and seconded by Councilperson Tiger to pay the bills as presented:

**Adopted Vote: Ayes – 4 Nays – 0**

**Resolved to pay the bills as presented.**

**Meeting Adjourned.** On a motion by Councilperson Tiger and seconded by Councilperson Sims-Elster to adjourn the meeting at 8:30 pm:

**Motion Vote: Ayes – 5 Nays – 0**

**Motion Carried**

The next Board Meeting is scheduled for Tuesday, January 8, 2018

Respectfully submitted,

Kathi Doolan  
Town Clerk

