



**TOWN OF HILLSDALE
BOARD MEETING
October 9, 2018**

DRAFT

A regular meeting of the Hillsdale Town Board was held on Tuesday, October 9, 2018 in the Town Hall at 7:00 pm with the following members present:

PRESENT: Supervisor Peter Cipkowski
Councilperson Jill Sims-Elster
Councilperson Steve Tiger
Councilperson Robina Ward
Councilperson Tom Carty

OTHERS PRESENT: Kathi Doolan, Town Clerk; Joe Hanselman, Hank Henward, Craig Norton, Gretchen Stevens, Deborah Bowen, Barbara Barantes, Richard Briggs, Laura Griffin, Willa Horton, Rob Bixby, Jeff Paige, Lorna Littleway, Columbia Paper.

The meeting began with the Pledge of Allegiance led by the Town Supervisor.

Accept Minutes

On a motion by Councilperson Sims-Elster and seconded by Councilperson Carty to accept the Minutes of the Town Board meeting of September 11, 2018 as presented:

Adopted Vote: Ayes – 5 Nays – 0

Resolved to accept the minutes of the September 11, 2018 Town Board meetings.

Announcements/Correspondence: Supervisor – Nothing to report.

Public Comments – Jeff Paige said the Planning Board meeting last night (October 8, 2018) was not held and there had been no announcement. The Supervisor offered future meetings would be posted on the website as well as the Board outside.

Supervisor's Update from the County Committee

- Possible acquisition of Edwards School Building on State Street in Hudson to centralize offices for the County and for the City of Hudson
- Short Term Rental Committee shared documents with the County

Town Clerk – Nothing to report

Highway Superintendent's Report – Briggs requested a resolution for the Supervisor to be authorized to sign the Snowplowing contract with the County.

On a motion by Councilperson Robina Ward and seconded by Councilperson Steve Tiger to authorize the Supervisor to sign the agreement to extend the Snow Removal and Ice Control Contract contract with the County.

Adopted Vote: Ayes – 5 Nays – 0

Resolved that the members of the Town Board of the Town of Hillsdale do hereby authorize the Supervisor to sign the Agreement to Extend the Snow Removal and Ice Control Contract dated January 10, 2017 by and between the County of Columbia and the Town of Hillsdale.

Briggs also reported the Highway crew is installing culvert pipes on Wolf Hill Road. The crew is patching pot holes. Beavers have been plugging culverts causing flooded roads.

Town Board Reports:

Steve Tiger – Nothing to report

Tom Carty – Nothing to report

Robina Ward - Nothing to report

Jill Sims-Elster – Nothing to report.

Peter Cipkowski - A mower has been recommended by the Highway Superintendent Richard Briggs to purchase for the parks.

On a motion by Jill Sims-Elster and seconded by Tom Carty to acquire the recommended mower on the condition Victor Amendola, town maintenance person agrees it is suitable for the terrain.

Adopted Vote: Ayes – 5 Nays – 0

Resolved to acquire the recommended mower on the condition Victor Amendola, town maintenance person inspects it and agrees it is suitable for the terrain.

Committee Reports:

Clean Energy – Tom Carty reported they committee received an \$80,000 Grant from the DEC with no requirement for matching funds. This will be used to change all the lights in the District to LED lights and to install solar panels on the Town Highway Garage. Hillsdale is the first town in Columbia County to receive this Grant.

CAC – In a letter to the Supervisor, Gretchen Stevens requested funding of \$330 for a digital projector for use during public presentations and at Planning Board meetings and funding for display materials. The funding will be separated into two funds.

On a motion by Jill Sims-Elster and seconded by Tom Carty to approve this purchase and add it to the 2019 Budget.

Safe at Home – The Supervisor met with Joyce LaPenn, Chair of the Committee. They are planning a mailing later this month and the Supervisor would like them to be able to use funds that have been reserved for other committees and has not been used to fund this mailing. The mailing would go to all residents and include a letter and summary of services that are available and free to Seniors. The cost is \$1500. An Informational Gathering will be held for Seniors May 19 2019 in the Firehouse.

On a motion by Tom Carty and seconded by Robina Ward to authorize the Supervisor to release \$1500 to the Safe at Home Committee from the Comprehensive Committee Budget line.

Motion Vote: Ayes – 5 Nays – 0

Motion Carried

New Business

Copake Hillsdale Farmer’s Market. Ron Bixby addressed the Board to submit an application for a Winter Market. The plan is to add a Winter Market for eight (8) sessions in November and December. Discussion regarding fees and expenses for the Market throughout the year. Laura Griffin asked it be on the record they are not employees, they are contractors. Discussion about responsibilities of Town for winter parking, snow plowing, etc. Bixby suggested the Farmer’s Market formalize their relationship with the Town. Robina Ward proposed this move into a sub-committee meeting to go forward. The understanding of the Board was that the Market was going to pay an additional fee of \$500 for the Winter Market.

On a motion by Peter Cipkowski and seconded by Jill Sims-Elster for the Town of Hillsdale to authorize the Copake/Hillsdale Winter Farmer’s Market to go ahead for the months of November and December without an additional fee. The \$500 fee for the full season will be paid. The Market will continue to cover insurance and the Town will take care of snow removal if needed.

Motion Vote - Ayes – 5 Nays – 0

The Supervisor will draw up a contract for 2019.

Short-Term Rentals – Tom Carty introduced Craig Norton, Deborah Bowen, Barbara Barantes and Hank Henward as members of this committee. Absent committee members are Rene Gibson, Lynne Y , Doug Sexton. Carty presented a report prepared by the committee with recommendations. (Copy of report available with the Town Clerk.) Discussion regarding lodging facilities, building code requirements, B&B requirements, definition of transient guest. Barbara Barantes said they took their cues from NYS Case law and from Short Term Rental Guides in other municipalities. Questions and discussion. There is more data collection to be taken. The County will be involved. A special permit will be required to have an Air B & B or short-term rental with a fee of \$50. The Zoning Law will need to be amended.

Roe Jan Food Pantry - moving into the Sheriff’s sub-station.

Memorial for Jan Keefner – November 3 at noon. The town is purchasing a magnolia tree to be planted on the lawn at Town Hall.

Speed Limits – the Supervisor mentioned the request of visitors at the last Board meeting to lower speed Wolf Hill Road, Nobletown Road in Green Rivera and Mansfield Road. Jeff Paige asked about a town-wide speed limit. The Supervisor replied that is not legal. The Highway Supervisor said there would need an increase in the budget for road signs.

Resolution. On a motion by Steve Tiger and seconded by Robina Ward, The Town Board of the town of Hillsdale by a resolution adopted October 9, 2018 and the County Superintendent of Highways of the County of Columbia, hereby request the Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, to establish a lower maximum speed at which vehicles may proceed on Mansfield Road, between Yonderview and State Route 23; Texas Hill Road, between West End and Lockwood; Harlemville Road, between West End and County Route 21; Wolf Hill Road between Hunt Road and Harlemville Road.

Adopted Vote: Ayes – 5 Nays - 0

Budget Workshop, October 23, 6:30 pm. Public Hearing, November 6, 6:30 pm. meet

On a motion by Steve Tiger and seconded by Jill Sims-Elster to move into Executive Session to discuss a NYS Contract Agreement with the Roe Jan Park at 8:38 pm.

Motion Vote: Ayes – 5 Nays – 0

On a motion by Tom Carty and seconded by Robina Ward to close Executive Session at 8:48 pm.

The Supervisor announced the town of Hillsdale will establish a Roe Jan Park Steering committee to be chaired by Jill Sims-Elster. Coming events will be published in the newsletter.

Resolution: Pay Bills

<u>Abstract 10</u>		<u>Vouchers #</u>
General	\$ 13,214.25	279 - 307
Highway	53,679.43	153 - 173
Parks	1,234.38	27 - 29
Sewer	1,840.02	33 - 37
Lights	716.58	9

On a motion by Councilperson Carty and seconded by Councilperson Tiger to pay the bills as presented:

Adopted Vote: Ayes – 4 Nays – 0

Resolved to pay the bills as presented.

Meeting Adjourned. On a motion by Councilperson Tiger and seconded by Councilperson Sims-Elster to adjourn the meeting at 9:03 pm:

Motion Vote: Ayes – 5 Nays – 0

Motion Carried

The next Board Meeting is scheduled for Tuesday, November 13.

Respectfully submitted,

Kathi Doolan
Town Clerk