



**TOWN OF HILLSDALE
BOARD MEETING
June 14, 2022**

A regular meeting of the Hillsdale Town Board was held on Tuesday, June 14, 2022 at 7:00 pm in the Hillsdale Town Hall with the following members

PRESENT:	Supervisor	Chris Kersten
	Councilmember	Tom Carty
	Councilmember	Steve Tiger
	Councilmember	Robina Ward
ABSENT:	Councilmember	Joanna Virello

OTHERS PRESENT: Kathi Doolan, Town Clerk; Matt Cabral, Town Attorney; Richard Briggs, Highway Superintendent; Meg Wormley, Toby Butterfield, Gretchen Stevens, Bart Ziegler, Howard VanLenten, Dan Levy, Lisa Berman, Jamie Carrano

The meeting began with the Pledge of Allegiance led by Supervisor Kersten.

Resolution. Accept Minutes. On a motion by Councilperson Tom Carty and seconded by Councilperson Robina Ward to accept the Minutes of the April 12 Town Board meeting

Discussion. Steve Tiger commented the Minutes stated the Board would respond to Toby Butterfield's letter. Three members of the Board responded, not the entire Board and he requests the letter be attached to the Minutes.

The Town Attorney responded the letter was a circulated document not composed at the meeting. The letter will be attached to tonight's May 2022 Minutes.

Adopted Vote

Ayes – 4

Nays - 0

Absent - 1

Resolved to accept the minutes of the April 12 Town Board meeting.

Resolution. Accept Minutes. On a motion by Councilmember Tom Carty and seconded by Councilmember Robina Ward to approve the Minutes of the May 17 Town Board meeting.

Adopted Vote

Ayes – 4

Nays – 0
Absent - 1

Resolved to accept the Minutes of the May 17 Town Board meeting.

Supervisor’s Report – Supervisor Chris Kersten.

- Town to create a reserve fund for Special projects. Fund Balance policy shows up to \$500,000 available.
- Planning Board member resignation. Patti Rohrlich has resigned after 32 years of service.
- Distinction between Planning Board powers and duties contrasted with Town Board. NYS Town Law is clear. The information is described on the Town’s website.
- County news. The Board of Supervisors met last week and honored Ichabod Crane men’s basketball team on their State Championship. Reported on status of Union contract negotiations; and plans for the relocation of 911 center to the new fire training center with back-up center at Sheriff’s office. Mike Tucker of CEDC stated that recommendations are being finalized to create a countywide affordable housing coalition.
- COVID case numbers have reached a new low. Masks and test kits are available at Town Hall. Gas cards are available

Highway Superintendent – Richard Briggs.

The Crew has started seasonal mowing and blacktopping. They completed the Texas Hill project. Colarusso is issuing a report of increased costs. The new truck, which was approved and ordered last year, was supposed to be in last October. It has been delivered to Albany in March. Still waiting for parts. All Truck replacements and parts are delayed.

The pick-up is four months behind. Other truck orders may not be replaced until 2024.

Town Clerk – Kathi Doolan.

Shredding bins are in June 6 through June 24. One report from Dog Control Officer – a complaint of a dog-at-large- on Texas Hill Road. The owner was spoken to and issued a notice to comply in regards to the complaint.

Fire District – Joe Hanselman, Jr. Not in attendance.

Tax Collector – Joe Hanselman, Jr. Not in attendance.

Public Comments – None.

Sewer District – Supervisor Kersten.

Sewer Task force met June 13. The plant is operating normally. Pump replacement at one property. Third quarter billing to go out in July. Bob Patterson has begun the account review from 2014 to 2020 records review for a report by the end of the summer.

Town Board Reports

Human Resources - Steve Tiger. On June 27 he will be meeting with Summer camp counselors to discuss prevention programs and bullying as conducted every year.

Infrastructure – Robina Ward.

Town Hall Renovations - need to de-clutter building. Chiller is delayed. No date for installation. Victor will begin working on wall in the Court Clerk's office for remediation of the mold. Looking for someone to work on gutters. The boiler in the Sheriff's substation has a water leak and needs to be replaced.

CPL presented the one bid received for the Engineering RFP.

Resolution. Appoint CPL Engineering as the Hillsdale Town Engineer

On a Motion by Councilmember Tom Carty and seconded by Councilmember Robina Ward to appoint CPL as the Town Engineer.

Adopted Vote

Ayes – 4

Nays – 0

Absent - 1

Resolved to appoint CPL as the Town Engineer.

Roe Jan Park – Joanna Virello, not in attendance.

Tom Carty spoke on her behalf. Joanna has been talking with a person who is requesting access to the Volleyball court with the intention of putting together teams to play on week-ends. They need to refresh the sand. Funds could come through HECDC. Richard Briggs said the last time, sand came from Massachusetts and has lasted 10 years. Tom will work with Joanna and Richard to move forward and receive bids.

The Supervisor added last month there was discussion about a dog leash policy. Joanna and Tod are working on signage regarding the leash requirement.

There are still openings for Summer Youth program.

Committee reports.

CAC. NRI request for Local Law.

The Town Attorney, Matt Cabral, created a Local Law which he recommended adding to the new ECode. It is a Zoning amendment which first needs to be referred to the Planning Board for their input. It is a resource, not binding in nature.

The Town Code calls for referrals to the Planning Board. It would then be referred back to the Town Board and a Public Hearing.

Motion. On a motion by Councilmember Steve Tiger and seconded by Councilmember Tom Carty to refer the NRI proposed Local Law to the Planning Board.

Motion Vote

Ayes – 4

Nays – 0

Absent – 1

Motion Carried.

Economic Development. Tom Carty.

Joanna is working on costs for a dog fence in the park. Under HECDC fund-raising, Tom is working with Matt White on the IGA mural which was approved during the last Board.

Steve Tiger commented on the complexity of the Event Coordinator role. Robina Ward responded by stating the necessity of the accounting of the money. Discussion. Steve added he would like the Board to review the policy with input from Volunteers.

Community Solar Project

Howard VanLenten. 25 residents have signed up since the last Board meeting. The program rewards those signing up with a \$100.00 bonus and 10% discount on their electric bill.

Public Comments.

Lisa Berman commented on the Event coordinator issues. Amy Davidson commented on the Texas Hill Road project, thanking the Highway Superintendent and citing concerns. The Highway Superintendent commented the road was being made safer. He worked closely with the landowners and was given the easement and permission to work on the road.

Grants Project

The Supervisor reported additional studies need to be done on the West End Bridge project by the Engineering firm in order to complete the Grant. The other issues include Streetscape and the Hamlet Park. Discussions are underway with LaBella and CPL and those projects are moving forward.

Loan request for installation of solar panels.

Tom Carty reported that although the Town will be receiving funds from NYSERDA, the money is needed now to pay the vendor.

Resolution. Borrow money from the General Fund for installation of solar panels.

On a motion by Robina Ward and seconded by Steve Tiger to borrow \$17,280.01 from the General Fund to pay the vendor for the solar panels until the job is completed and an invoice is available to send to NYSERTA.

Adopted Vote:

Ayes – 4

Nays – 0

Absent - 1

Resolved to borrow money from the General Fund for installation of solar panels.

Resolution. Approve Roe Jan Ramble as Town-sponsored event.

On a motion by Robina Ward and seconded by Tom Carty to approve the Roe Jan Ramble on September 17, 2022 as a Town-sponsored event.

Adopted Vote:

Ayes – 4

Nays – 0

Absent - 1

Resolved to approve the Roe Jan Ramble as a Town-sponsored event.

Resolution. Pay Bills, Abstract #6 dated June 6, 2022. The Board has approved the Abstracts for the following:

General \$16,447.38

Highway	\$52,124.45
Sewer	\$ 734.56
Parks	\$ 2,279.18
Lighting	\$ 4,386.56
Capital Fund	\$11,500.00

Executive Session.

On a motion by Steve Tiger and seconded by Tom Carty to enter into Executive Session to discuss Teamster contract negotiations at 7:50 pm.

Motion Vote

Ayes – 4

Nays – 0

Absent – 1

Motion Carried.

Move out of Executive Session.

On a motion by Tom Carty and seconded by Steve Tiger to move out of Executive session at 8:01 pm.

Motion Vote

Ayes – 4

Nays – 0

Absent – 1

Motion Carried

Adjourn Meeting. On a motion by Tom Carty and seconded by Robina Ward to adjourn the meeting at 8:05 pm:

Motion Vote

Ayes – 4

Nays - 0

Absent – 1

Motion carried.

The next Town Board meeting will be Tuesday, July 12, 2022 at 7:00 pm.

Respectfully Submitted,

Kathi Doolan, Town Clerk

Attached: Letter to Toby Butterfield

